



# NORFOLK

## Memorandum

TO: City Council

FROM: Lori A. Crouch, Public Relations Manager

COPIES TO: City Clerk, City Attorney

SUBJECT: Council Interests

DATE: February 21, 2014

I hope you had a nice week. Here is some information on several items of interest for your review.

**Broadfield Street Speeding:** Police have not received any reports of speeding on this road. However, an officer was assigned to conduct radar enforcement at different times during the day. Police will have an update next week.

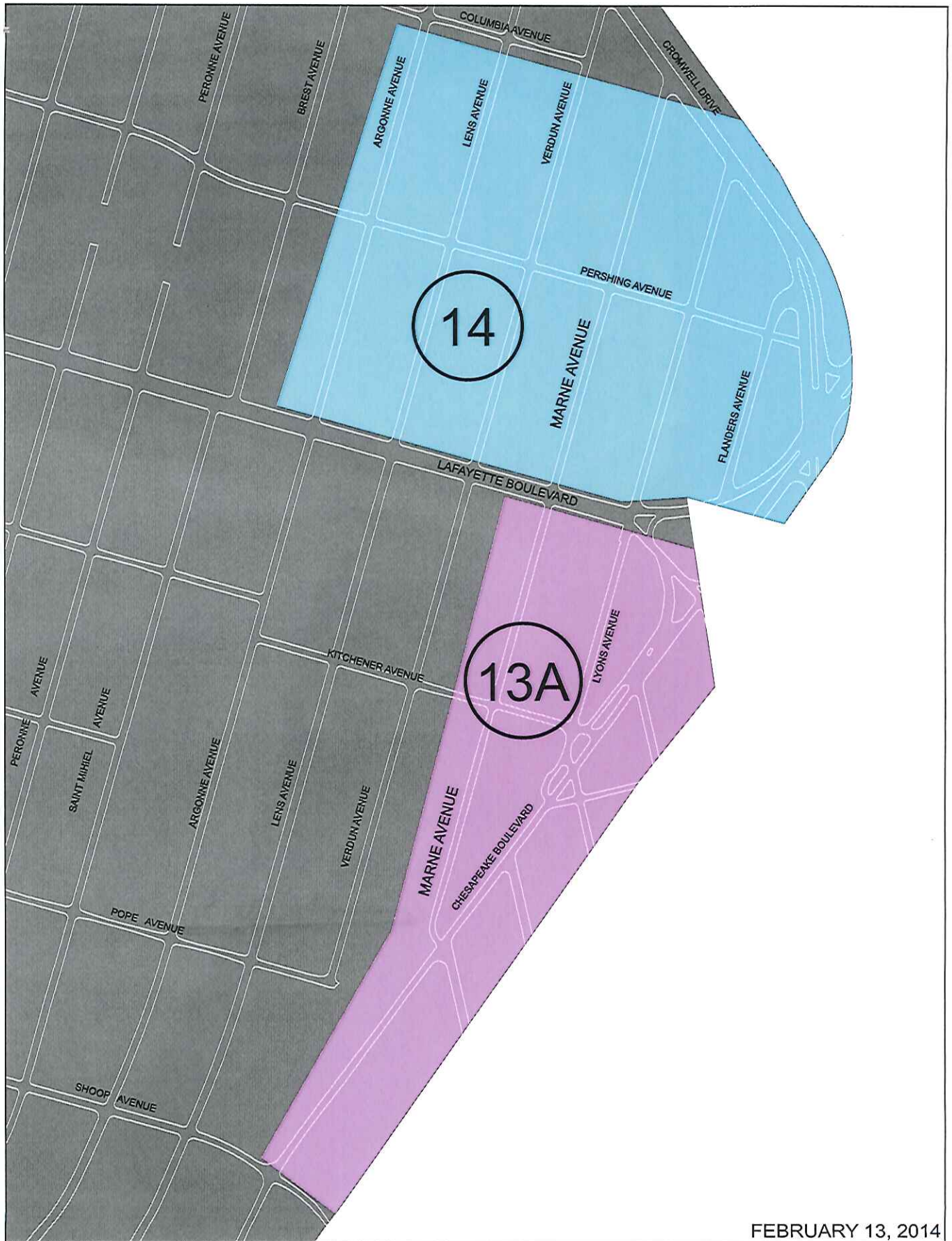
**Marne Avenue:** Attached to this memo is a map of Marne Ave and schedule of the Fairmount Park Neighborhood Water and Sewer Replacement project. You'll notice the water and sewer project is scheduled to begin January 2015.

**Architectural Review Board:** As a reminder, on February 25, 2014 you will vote on establishing an Architectural Review Board. Attached to this memo is information for your review.

The State of the City address was delivered to a packed house of more than 1,100 business and community leaders today. It is an exciting time to be in Norfolk!



Have a nice weekend.



# FAIRMOUNT PARK NEIGHBORHOOD WATER AND SEWER REPLACEMENT

## ESTIMATED CONSTRUCTION

	START DATE	END DATE	ADDITIONAL IMPROVEMENTS
PHASE 13A	JANUARY 2015	DECEMBER 2015	STORM DRAIN, CURB AND GUTTER, SIDEWALK, STREETS, VNG
PHASE 14	JANUARY 2017	JANUARY 2018	HRSD, STORM DRAIN, CURB AND GUTTER, SIDEWALK, STREETS, VNG





# NORFOLK

## City Planning Commission Action Summary

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TO:	The Honorable Council
FROM:	Joseph J. Howell, Assistant to the City Manager
SUBJECT:	Historic Districts Rewrite and Architectural Review Board
DATE:	14 February 2014
	Ward/Superward: Citywide

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I. **Recommendation:** By a vote of 7 to 0, the Planning Commission recommends **Approval**.

II. **Requests:**

- a. ***Zoning Text Amendment*** – series of amendments to the Historic and Cultural Conservation and Historic Overlay districts to streamline process and create an Architectural Review Board (ARB)
- b. ***City Code Text Amendment*** – series of amendments to Code of Norfolk to abolish the Norfolk Design Review Committee (NDRC) and the Historic and Architectural Preservation Committee (HAPC) and assigning those functions to the ARB
- c. ***Appoint ARB*** – appoint members to the new ARB

III. **Applicant:** Historic and Architectural Preservation Committee

IV. **Description:**

- These requests would establish an ARB and streamline the process for obtaining a Certificate of Appropriateness (COA) for work in Historic and Cultural Conservation and Historic Overlay districts.
- A new designation, Norfolk Historic Landmark, would be created to allow zoning protections to be extended to single structures and small sites anywhere in the City upon specific request.
- At the presentation to Council on 1 October 2013 about this proposal, HAPC was asked to consider a somewhat more restricted right of appeal than that in the initial proposal. The revised recommendation provides as follows:
  - ARB decisions can be appealed to City Council only by a property owner in the district in which the structure to which a COA application applies is located.
  - City Council decisions can only be appealed to Circuit Court in two circumstances—the COA is denied or the COA is approved and authorizes the demolition of a contributing structure.

- As the companion City Code amendments abolish both HAPC and NDRC to create an ARB, it will be necessary to provide continuity in order to keep applications already submitted moving forward; there appear to be two basic options:
  - Appoint the ARB as part of action adopting the text amendments; or
  - Adopt the text amendments with an effective date in the future, for example 1 April 2014, by which time the ARB will have been appointed.

Staff point of contact: George Homewood at 664-4770, [george.homewood@norfolk.gov](mailto:george.homewood@norfolk.gov)

Attachment: PowerPoint Presentation

# **HISTORIC DISTRICTS AND ARCHITECTURAL REVIEW BOARD**

REDRAFT OF CHAPTER 9  
PROPOSED BY

HISTORIC & ARCHITECTURAL PRESERVATION COMMITTEE

25 FEBRUARY 2014

## **BACKGROUND**

- **HAPC PROPOSAL BRIEFED TO CITY COUNCIL ON 2 OCTOBER 2013**
  - **PROPOSAL FOR GENERAL RIGHT OF APPEAL CONSIDERED TOO BROAD AND ENCOMPASSING**
  - **COUNCIL REQUESTED CONSIDERATION OF OTHER APPEALS MODELS**



## **APPEAL—REVISED RECOMMENDATION**

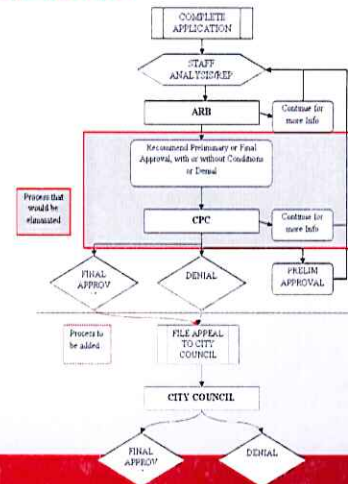
- **ALLOW APPEALS TO CITY COUNCIL BY PROPERTY OWNERS IN SAME DISTRICT IN WHICH PROPERTY REQUESTING A COA IS LOCATED.**
- **ALLOW FURTHER APPEALS TO CIRCUIT COURT IN 2 SITUATIONS:**
  - **APPLICANT IF COA IS DENIED**
  - **ANY PROPERTY OWNER IN SAME DISTRICT FOR APPROVAL OF A COA FOR DEMOLITION**
- **FOLLOWS THE ROANOKE PROCESS**

## **ARCHITECTURAL REVIEW BOARD (ARB)**

- **PROPOSED COMPOSITION: 6 PROFESSIONALS, 2 RESIDENTS/OWNERS IN HISTORIC DISTRICT, 1 PLANNING COMMISSIONER**
- **WOULD MAKE FINAL DECISION ON COA IN HISTORIC DISTRICTS**
- **REDUCES THE NUMBER OF MEETINGS AN APPLICANT MUST ATTEND**
- **REPLACES NDRC AND HAPC**
- **COUNCIL WILL NEED TO APPOINT**
  - **STAFF WILL WORK WITH CLERK'S OFFICE TO PLACE ON COUNCIL AGENDA**

## ARB STREAMLINES PROCESS

- **PLANNING COMMISSION SUPPORTS**
- **CONSISTENT WITH CITY'S SMART PROCESSING INITIATIVE**
- **IMPLEMENTS A SPECIFIC ACTION ITEM IN *PLANORFOLK2030***



## OTHER CHANGES IN PROPOSED AMENDMENTS

- **CREATE NORFOLK HISTORIC LANDMARK**
- **ESTABLISH ADDITIONAL NOTICE REQUIREMENTS FOR CERTIFICATE OF APPROPRIATENESS (COA) APPLICATIONS**
- **HAVE BETTER-DEFINED STANDARDS FOR DEMOLITION COA APPLICATIONS**
- **REQUIRE COA FOR DEMOLITION IN HISTORIC OVERLAY DISTRICTS AS WELL AS HISTORIC AND CULTURAL CONSERVATION DISTRICTS**



## **COMPANION ORDINANCE AMENDMENTS**

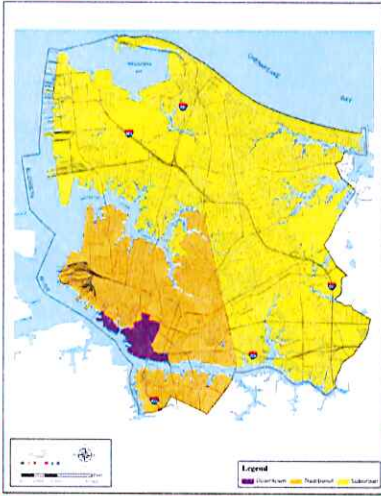
- **A SERIES OF COMPANION ZONING TEXT CHANGES ARE INCLUDED IN THE PACKAGE TO CONFORM THE TERMINOLOGY TO ARB AND “DESIGN REVIEW PROCESS” WHERE CURRENTLY REFERS TO THE “DESIGN REVIEW COMMITTEE”**
- **INCLUDES CHANGES TO CITY CODE AS WELL AS ZONING ORDINANCE.**

## **DESIGN REVIEW OF PRIVATE PROJECTS**

- **CITY CODE ALLOWS FOR DESIGN REVIEW OF PRIVATE PROJECTS ON PROPERTY ACQUIRED FROM CITY**
- **PROPOSAL EXEMPTS NON-RESIDENTIAL PRIVATE PROJECTS IN THE SUBURBAN CHARACTER DISTRICT**
- **SUPPORTS ECONOMIC DEVELOPMENT OBJECTIVES**



## SUBURBAN CHARACTER DISTRICT



- THERE IS LITTLE DISTINGUISHING DESIGN STYLE, USE OF MATERIALS, OR DISTINCTIVE DEVELOPMENT PATTERN IN SUBURBAN CHARACTER DISTRICT
- MOST NEW COMMERCIAL, OFFICE AND INDUSTRIAL USES LOCATED IN THE SUBURBAN CHARACTER DISTRICT REFLECT THE AUTOMOBILE-ORIENTED NATURE OF THE AREA

## RECOMMENDATION

- PLANNING COMMISSION RECOMMENDS APPROVAL 7-0

## **NEXT STEPS**

- **PUBLIC HEARING SCHEDULED FOR 25 FEBRUARY 2014**
- **ADOPT CHANGES**
- **APPOINT ARB**